

Position Title: Mental Health Missions Trainer

Organization: Finding Solutions International

Location: Hybrid (In-person and Remote)

Description:

Finding Solutions International seeks dedicated volunteers as our Mental Health Missions Trainers. This role is essential to our mission of creating positive change worldwide by effectively recruiting, training, and coordinating volunteers and fostering strategic partnerships.

Responsibilities:

1. Volunteer Coordination:

- Recruit, train, and manage volunteers across various regions within the organization, ensuring alignment with their skills and interests.
- Coordinate volunteer assignments, schedules, and tasks efficiently to maximize their contribution to the organization's objectives.
- Foster a supportive and inclusive volunteer community, providing guidance, motivation, and recognition for their efforts.

2. Volunteer Deployment:

- Work closely with department heads to identify volunteer needs and match volunteers to appropriate roles based on their skills, experience, and availability.
- Facilitate communication and collaboration among volunteers, departments, and regional teams to ensure smooth operations and effective project delivery.
- Monitor volunteer performance, provide feedback, and implement strategies for continuous Improvement.

3. Fundraising Campaign Management:

- Develop and implement fundraising strategies and campaigns tailored to different regions and target audiences.
- Utilize volunteers effectively in fundraising efforts, including organizing events, managing online fundraising platforms, and leveraging personal networks.

- Monitor campaign progress, analyze results, and adjust strategies as needed to meet fundraising goals and maximize donor engagement.

4. Cross-Regional Collaboration:

- Collaborate with regional teams to ensure alignment and consistency in volunteer coordination and fundraising efforts across different geographical areas.

- Act as a liaison between regional volunteers and headquarters, facilitating communication and resolving any issues or challenges that arise.

5. Collaboration with Regional Program Manager and leads, Marketing Team, and Grants Team:

- Work closely with regional program managers to understand volunteer needs and project requirements in different geographical areas.

Qualifications:

- Strong organizational and communication skills.
- Ability to work effectively with diverse teams and stakeholders.
- Flexibility to adapt to changing priorities and work in a remote/virtual environment.
- Previous experience in volunteer management, training, fundraising, or nonprofit work is desirable but optional.
- Previous work experience in education, psychology, or a relevant field is preferred

Requirements:

- Fluent in both English and Kinyarwanda
- Ability to travel across assigned regions
- Technologically efficient with WhatsApp, Microsoft Office, Email, etc.
- Able to read and communicate at grade 12 level.
- High School diploma

The Application Link: [Click Here](#)